



**RESERVE BANK OF INDIA
HUMAN RESOURCE MANAGEMENT DEPARTMENT
Lucknow**

Minutes of pre-bid meeting - E -Tender for supply of Stationery Items to Reserve Bank of India, Lucknow

E-Tender No. / Event No.: [RBI/Lucknow Regional Office/HRMD/4/25-26/ET/1050 \[Supply of Stationery Items RBI\]](#) & [RBI/Lucknow Regional Office/HRMD/5/25-26/ET/1055\[Supply of Stationery Items RBI\]](#)

A pre-bid meeting was organized for the above E- tender on February 27, 2026, at 11.00 A.M. at Reserve Bank of India, Lucknow Regional Office.

(a) List of Bank's Officials who attended the meeting:

S. No.	Name	Designation
1	Shri Pushker Kumar	Manager, HRMD
2	Shri Mohit Chauhan	Assistant Manager, HRMD
3.	Shri Rahul Khare	Senior Assistant, HRMD

(b) List of firm/ company's representatives who attended the meeting:

S. No.	Name of Representative	Name of the Firm/ Company
1	Shri Richagya Kapoor	M/s Bhaulii Fragrance & Exports
2	Shri Umesh Kumar	M/s Sharma Stationery, Books and General Store

2. No queries were raised by the representatives. However, the clarity regarding frequency of indent for supply of stationery items, due date for submission of EMD and submission of documents in mstc portal, as per tender document was given to the representatives.

3. The meeting ended with thanks to the participants present in the pre-bid meeting.
